



CITY OF PINE RIVER



APPLICATION FOR MUNICIPAL WATER UTILITY SERVICE

Applicant/Owner's Last Name: _____ **First Name:** _____ **MI:** _____

***Driver's License #:** _____ **Home Phone:** _____

Business Name (if applicable): _____

Applicant's Residence/Business Address: _____

Property's PID #: _____

Billing Address (If different): _____

Cell Phone: _____ **Business Phone:** _____

** A Driver's License # is required to prevent identity theft in accordance to the federal Trade Commission's Red Flags Rule which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003. 16C.F.R. Minn. Stat. § 681.2.*

It is hereby understood by Applicant/Owner that all water utility usage and subsequent billing is the responsibility of the Applicant/Owner, whether the Applicant/Owner, a renter or other person lives and resides in the residence; and

It is further hereby understood by Applicant/Owner that water utilities are billed on the first day of each month for the prior month's usage. Payment must be received by City Hall on or before the 20th day of each month. A late charge of **5% will be added to all past due amounts on the 21st day of each month. (****Such late charge is subject to change by City Ordinance at any time without notice.**); and

It is further hereby understood by the Applicant/Owner that if the account becomes past due, the City of Pine River will proceed with shut-off proceedings commencing on the 21st day of the month according to City Ordinance. The City of Pine River will send out a Notice of Delinquent Water Utility Bill, giving the Applicant/Owner 10 additional business days to pay the delinquent balance plus a 5% late charge before shut-off is initiated; and

It is further hereby understood by the Applicant/Owner that if, after proper notification, the Applicant/Owner does not pay the past due bill in full, the water service shall be shut off; and

It is further hereby understood by the Applicant/Owner, that they will then be required to pay the account in full, plus a non-refundable disconnection fee of \$20.00 and a non-refundable reconnection fee of \$20.00; and

It is further hereby understood by the Applicant/Owner that an amount due for utility charges may be certified to the Cass County Auditor/Treasurer for collection with real estate taxes in the following year in accordance with **Minn. Stat. § 444.075**. This certification will be made regardless of who lives and resides in the residence, whether Applicant/Owner, renter or other person. These charges are filed against the property; and

It is further hereby understood by the Applicant/Owner that if a dispute arises concerning the correctness of his/her bill, he/she shall have the right to a hearing at which time he/she may be represented in person and by counsel or any other person of his/her choosing and my present orally or in writing his/her complaint and contentions to the City Clerk. The City Clerk shall be authorized to order that the service not be discontinued and shall have the authority to make a final determination of the complaint.

The undersigned Applicant/Owner certifies that the information supplied in this application is true & correct.

By signing this application, Applicant consents to all the rules, regulations, and rates contained in the ordinances of the City and to all modifications thereof, and to all new rules, regulations, and rates duly adopted. (Ord. 171, passed 2-12-2002)

Applicant/Owner Signature: _____ **Date:** _____